

Meeting of the Staff Council

(03.04.2021)

A meeting of the Guru Nanak College Staff Council was held today i.e. 03.04.2021 at 12.00 pm. in the Bhuda Campus of the College.

The following members were present:-

1. P. Shekhar – Principal (In the Chair)
2. Dr. Sanjay Prasad
3. Dr. Ranjana Das
4. Prof. Santosh Kumar
5. Prof. Amarjit Singh
6. Prof. Dipak Kumar
7. Prof. Sanjay Kumar Sinha
8. Prof. Uday Kumar Sinha
9. Prof. Abhishek Kumar Sinha
10. Prof. Arnab Sarkhel
11. Prof. Snehal Goswami
12. Prof. Sadhna Kumari Singh
13. Prof. Anuradha Kumari
14. Prof. Namita Kumari
15. Prof. Nitu Kumari
16. Prof. Bisheshwari Bhattacharjee
17. Prof. Kiran Kumari Singh
18. Prof. Pratima Kumari
19. Prof. Daljeet Singh
20. Prof. Sonu Prasad Yadav
21. Prof. Chiranjeet Adhikari
22. Prof. Pinky Kumari
23. Prof. Suchitra
24. Prof. Piyush Agarwal
25. Prof. Karuna Singh
26. Prof. Ghanishtha Verma
27. Dr. Varsha Singh
28. Dr. Neeta Ojha
29. Dr. Sarita Madesia
30. Prof. Pushpa Tiwari
31. Prof. Sarita Kumari

32. Prof. Manisha Kumari
33. Prof. Sushmita Ghoshal
34. Dr. Mina Malkhandi
35. Prof. Shivangi Pandey
36. Prof. Simaran Shrivastva
37. Prof. Kumari Nitu

Proceedings:-

1. The proceedings of the previous meeting were read and confirmed.
2. A meeting of staff council was convened on 3rd April 2021 to discuss the SSR of college (second cycle) submitted to NAAC.

The Principal explained the Criterion 1 Curricular Planning and Implementation.

He further said that the Institution ensures effective curriculum delivery through as well planned and document processes.

The College has got a well thought out and effective curriculum delivery plan. At the outset of the new academic session meetings are organised with all the teachers with the College under the banner of the Staff Council. In this meeting the changes in the syllabus notified by the University and the change of regulations if any are discussed threadbare. All the important information related to the curriculum design and changes are presented before all the teachers with a view to helping them plan out the process of curriculum delivery. Even after the first meeting of the Staff Council workshops are organized department wise so that a properly thought out plan could be brought in place for effective curriculum delivery . It is also kept in consideration that there should be adequate provision for this process of continuous evaluation . Even modern teaching tools such as technology aided classes and seminar classes are part of the plan .

Staff Council Meeting is a regular feature , which are held at most every six weeks , at least six in numbers during one academic year .

3. The Principal told the Staff Council members that the Academic calendar is prepared by the Professor In-charge of the College and presented for discussion in the first meeting of the Staff Council . Finally the Academic Calendar is adopted by the Staff Council of the College , and it is generally maintained throughout the Academic Year. The continuous Evaluation process is emphasized in the process of curriculum delivery. For that reason every department is requested to organize seminar classes ,technology aided , during each semester . In every seminar class of about ninety minutes. Six students are required to present their papers on a particular subject :- then a question – answer session is organized and the

class ends with the concluding remarks of the teachers .This helps the College to identify the bright and fast learners as also slow learners .

4. The Principal informed the Staff Council members that teachers of the institution participate in different activities like Academic council/Bos of affiliating University . Setting of question papers for UG/PG programs. Design and development of curriculum for Add-on/Certificate/Diploma Course, Assessment/Evaluation process of the affiliating University .
5. The Principal discussed the Council members that – Institution integrates cross cutting issues relevant to professional ethics, Gender equality, Human values, environment and sustainability into the curriculum. True to our ethos explicitly recorded in our Mission statement, the College aims at sensitizing the students on cross cutting issues relevant professional ethics. On gender and human rights as well as environmental issues and their sustainability into the curriculum through out extension activities and by providing opportunities to the students for various co-curricular activities such as sports, games, cultural activities and youth festivals, literary activities, seminars etc. All these activities are included in the academic calendar of the College.
6. The Principal informed the Council members about the feedback process in our Institution . He explained everyone that Institution obtains feedback on the syllabus and its transaction all the Institution from the following Stakeholders 1) Students 2) Teachers 3) Employees 4) Alumni .
7. The Principal discussed with the Council members about teaching-learning and evaluation . The Institution assesses the learning levels of the students and organise special programmes for advanced learners an slow learners. He informed every member that the College has an inbuilt system of identifying the advanced learners and slow learners . The College tries to ensure that a few remedial classes are held for helping out such students who try to withdraw from the main focus. It is satisfying to note that these remedial classes have proved to be quite helpful for slow learners .
8. The Principal discussed the Council members about teaching-learning process. The Principal informed the members about student-centric methods, such as experimental method , participative learning and problem solving methodologies are used for enhancing learning experiences . Apart from the regular classroom activity, the teachers of the College employ various other techniques and tools to impart teaching and training to the students . It has always helped when students are initiated to such leadership programmes (a) presenting a paper in the Seminar (b) participating in a debate (c) being part of a quiz programmes (d) making extempore lectures (e) interjecting the speakers with logical and sensible questions (f) participating in a workshop (g)being part of a group discussion and field work.

The above student-centric methods, which are part of participative learning and experiential learning go a long way in developing and shaping the personality of the advanced learners . Even the average ones and slow learners benefited from these activities .

The Principal explained the Council members about NSS,NCC activities in College campus and adopted village . The above programmes have proved to be very useful for enhancing the learning experiences of the students .

9. The Principal happily informed the Staff-Council members that the teachers use ICT enabled tools for effective teaching -learning process. The College has got computer laboratories of good quality which are wi-fi enabled, offering teaching and training to a big number of students. Beside the College has got ICT enabled lecture halls ,which are made available to all the departments for their seminar classes and various other ICT enabled activities . During the pandemic of COVID 19, since March 2020, the College has adopted the method of online teaching on a regular basis in an organized manner.
10. The Principal informed the Council members about the extension activities in Criterion 3 carried out in the neighborhood community,sensitizing students to social issues for their holistic development and impart thereof during the last five years .

There being no other matter, the meeting ended with a vote of thanks to the chair.